



Dear Parents,

Sienna Lutheran Academy will be partnering with FACTS Tuition Management Company to coordinate tuition payment for all SLA students who do not pay tuition in full by July 15th. We believe that this tuition payment system is a beneficial service for both our school and our school families. There are two payment plan options, which are explained below.

- ❖ **Monthly payments through FACTS - 10 payments August-May.** These payments will be automatically deducted from your checking or savings account, or automatically charged to your credit card (with a 2.5% convenience fee) beginning in August on your choice of the 5th or 20th of the month. The FACTS Annual Enrollment Fee for the monthly payment plan is \$43 per family, and will be deducted from your account prior to the first tuition payment.

- ❖ **Payment in Full to SLA (by check) before July 15.** Because this option does not involve services from FACTS Management, there is no annual enrollment fee, and you will receive a 5% discount from Sienna Lutheran Academy.

There are two convenient ways for you to create your family's FACTS account or to change your current information.

- 1) You may call 281-778-3003 and set up an appointment to speak with us directly.**

- 2) You may also sign up online by following the directions on the back side of this letter.**

Please note that the \$500 supply/material fee should be paid along with tuition, whether payments are made through FACTS or directly to SLA. If you have any questions or concerns regarding the FACTS payment system, I am happy to talk with you about them.

Your Servant In Christ,

Mr. Vasold

A Christian Academy Dedicated to Excellence

Sienna Lutheran Academy 770 Waters Lake Boulevard Missouri City, Texas 77459
281-778-3003 school@siennalutheranacademy.com www.siennalutheranacademy.com

Convenient Online Enrollment with FACTS

You can enroll in the FACTS payment plan online by going to our school's web site at www.siennalutheranacademy.com. Next, click on "Admissions" at the bottom of the left-side menu. Then click on "Tuition and Registration Fees" under Admissions. Click on the **FACTS logo**, and it will direct you to an easy online set-up page. Please be reassured that enrolling online is secure.



Be sure to have the following information ready:

- The name, street address, and e-mail address of the person responsible for making tuition payments.
- To protect your privacy, you will be asked to create your own unique FACTS Access Code. It should be something you can easily remember.
- Account information for the person responsible for tuition payments, including bank name, telephone number, account number, and the bank routing number. Most of this information is located on your check.

Before you click the "Submit" button, please carefully read through the Final Review and the Terms and Conditions. Notification confirming your enrollment in a FACTS payment plan through e-Cashier will be sent to you after SLA enters the tuition amount due for your child(ren) for the school year. Then, the annual enrollment fee will be automatically deducted from your account.

If you have questions about enrolling in FACTS, please contact Mr. Vasold.

Once you have a FACTS account set up, you may contact FACTS directly (800) 624-7092 or view your agreement online through *MyFACTS* Account.

To access *MyFACTS*, follow the instructions located on the FACTS Confirmation Notification or e-mail.

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